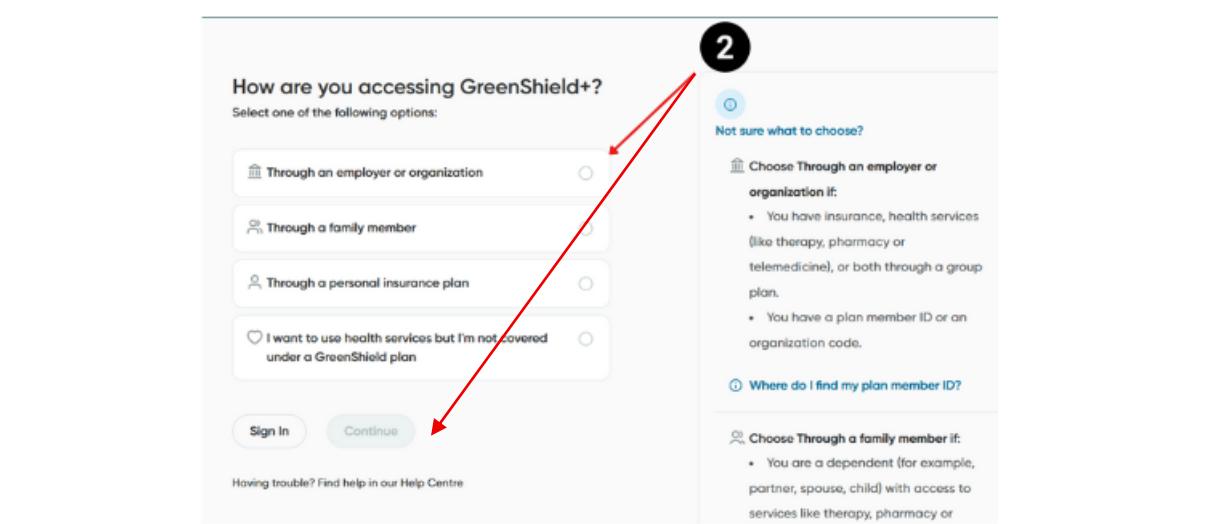


# Agnico Eagle GS+ Portal Reference Guide

This document was created to assist you in completing your **registration** and **Health and Wellness enrolment** with GreenShield.

## Instructions for the Sign-up process:

<p><b>Step 1:</b> Click <b>Sign up</b></p>	 <p>Sign in to GreenShield+</p> <p>Email Address</p> <p>Password</p> <p>Forgot your password?</p> <p>Continue</p> <p>Don't have an account? <a href="#">Sign Up</a></p>
<p><b>Step 2:</b> Select <b>Through an employer or organization</b></p> <p>Click <b>Continue</b></p>	 <p>How are you accessing GreenShield+?</p> <p>Select one of the following options:</p> <p><input type="radio"/> Through an employer or organization</p> <p><input type="radio"/> Through a family member</p> <p><input type="radio"/> Through a personal insurance plan</p> <p><input type="radio"/> I want to use health services but I'm not covered under a GreenShield plan</p> <p>Sign In Continue</p> <p>Having trouble? Find help in our Help Centre</p> <p>Not sure what to choose?</p> <p>Choose Through an employer or organization if:</p> <ul style="list-style-type: none"><li>You have insurance, health services (like therapy, pharmacy or telemedicine), or both through a group plan.</li><li>You have a plan member ID or an organization code.</li></ul> <p>Where do I find my plan member ID?</p> <p>Choose Through a family member if:</p> <ul style="list-style-type: none"><li>You are a dependent (for example, partner, spouse, child) with access to services like therapy, pharmacy or</li></ul>

# Greenshield+ Sign-Up Guide

## Step 3:

Check the box indicating you accept **Terms and Conditions**

Click **Continue**

### Terms and Conditions Consent

#### Terms and Conditions Consent

Our Terms and Conditions and Privacy Policy have been recently updated. To continue using our app, please review and agree to our updated terms.

I consent to the collection, use or disclosure of my personal information as outlined in our [Privacy Policy](#) and to the [Terms and Conditions](#) governing GreenShield's services, this website and the GreenShield+ platform. **(required)**

3

Back

Continue

## Step 4:

Select the option stating that you have a **Certificate Number**

Click **Continue**

### Select an ID Type

Select one of the following



I have a Member ID  
(e.g. 123456-00 or ABC123456-00) from a welcome email or benefits card



[Where do I find my plan member ID?](#)



I have an Organization Code  
You have an Organization Code from a welcome email or a communication from your employer or organization



I have a Certificate Number  
You have a Certificate Number from a welcome email or a communication from your employer or organization



Back

Continue

4

# Greenshield+ Sign-Up Guide

## Step 5:

Enter the **email** you would like to use to login to GreenShield+

*This doesn't need to be your work email address.*

Click **Continue**

### Email Verification

#### Enter Your Email

Enter an email you would want to sign in with.

Email

5

Back

Continue

Having trouble? Find help in our Help Centre

## Step 6:

You'll receive an email with a verification code

**Enter the verification code**

Click **Continue**

### Email Verification

#### Verify Your Email

We've sent a code to **EMAIL**. Please enter the code below.

Verification Code

6

Didn't receive your code? Check your spam folder or [send new code](#)

Back

Continue

## Step 7:

If you previously had a GreenShield+ account from our current EAP, you'll see this screen

Click **Create New Account**

*If you don't have a previous account skip to Step 8.*

### We recognize you!

You already have an account with us. To continue with that account, select Sign In and enter your existing email and password. If you're taking advantage of a special free offer (in addition to your existing organizational or individual coverage), or have coverage with more than one organization, you can select Create New Account to add that new plan to your account.

Note: You can switch between your accounts at any time upon log in or from account settings.

Back

Sign In

Create New Account

7

Having trouble? Find help in our Help Centre

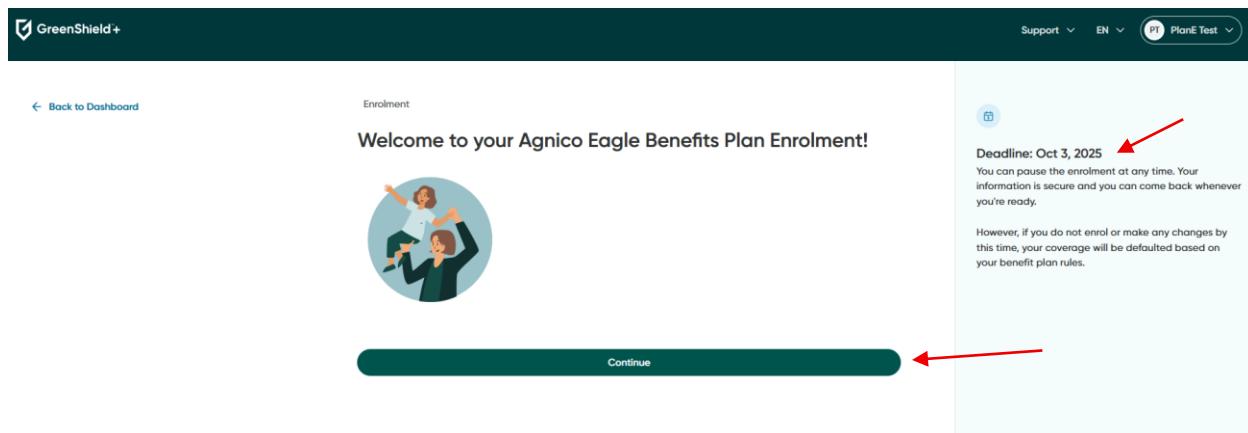
# Greenshield+ Sign-Up Guide

<p><b>Step 8:</b></p> <p>Enter the information on the screen</p> <p><b>Certificate Number</b> is your Employee Number <b>Company Identifier/Client Number</b> is 50030</p> <p><i>This was also provided in your enrolment email.</i></p> <p>Complete your <b>personal details</b> for your GreenShield+ profile.</p> <p>If prompted, <b>select a password</b>.</p>	<p>Insurance Details</p> <hr/> <p>Enter Your Insurance Details</p> <p>Company Identifier *</p> <input type="text" value="50030"/> <span data-bbox="1784 383 1826 432">8</span> <p>Certificate Number *</p> <input type="text" value="Employee ID#"/> <p>Birth Date *</p> <input type="text" value="Your Birthdate"/>  <p><a href="#">Back</a> <a href="#">Continue</a></p>
<p>Your account is set up!</p> <p>You can now <b>complete your Health and Wellness enrolment</b>.</p>	 <p>Congratulations</p>

# Steps for Completing your Health and Wellness Enrolment:

Once you log in, you'll see the following welcome screen. Click **Continue**.

*Please take note of the deadline on the right-hand side. You have until the date displayed to complete your enrolment.*



Support EN PT PlanE Test

Back to Dashboard

Enrolment

Welcome to your Agnico Eagle Benefits Plan Enrolment!

Deadline: Oct 3, 2025

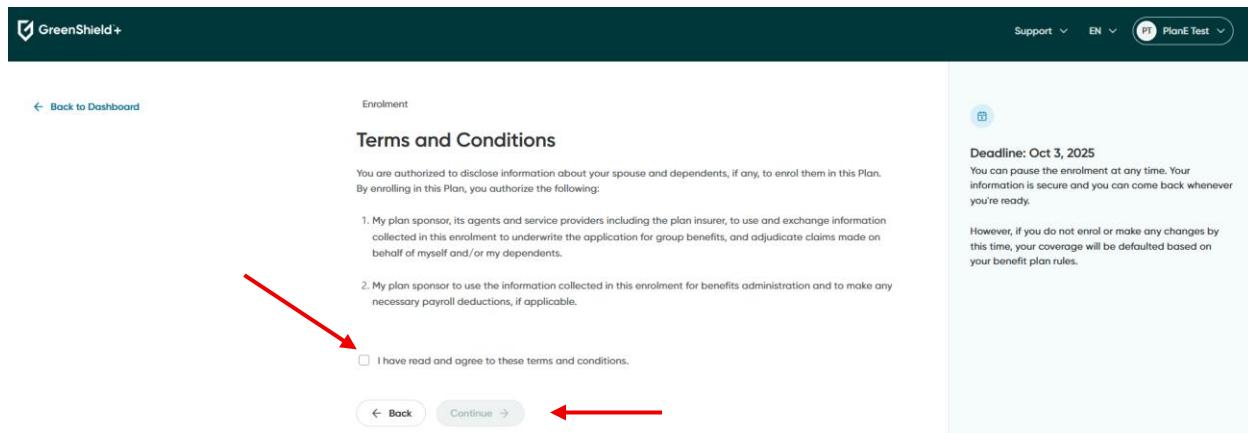
Continue

You may also leave and come back at any time to complete your enrolment. Your last submission is what will be saved.

## A side note about language selection

We recommend not toggling back and forth between English and French while in your session. This can cause the portal to show both languages in some instances. If you'd like to switch languages, we recommend logging out and starting again in the preferred language. *At the end of this document, you can find a troubleshooting guide, if needed.*

Next is the **Terms and Conditions** page where the terms of the site are outlined. Please **check the box** and select **Continue** to proceed.



Support EN PT PlanE Test

Back to Dashboard

Enrolment

Terms and Conditions

You are authorized to disclose information about your spouse and dependents, if any, to enrol them in this Plan. By enrolling in this Plan, you authorize the following:

1. My plan sponsor, its agents and service providers including the plan insurer, to use and exchange information collected in this enrolment to underwrite the application for group benefits, and adjudicate claims made on behalf of myself and/or my dependents.
2. My plan sponsor to use the information collected in this enrolment for benefits administration and to make any necessary payroll deductions, if applicable.

I have read and agree to these terms and conditions.

Continue

The next page is the **Personal Information** page (**Step 1**). Outlining personal details such as name, date of birth and salary.

*Should any of these items require updating, please contact your local HR representative.*

← Back to Dashboard      Enrolment / Personal Information      13%

Personal Information  
Step 1 of 5

## Personal Information

- Dependents
- Benefits
- Beneficiaries
- Confirmation

### Member Details

Verify that your personal information on file is correct. If you need to update any of the following, please contact your local HR Representative.

Name	Date of Birth
PlanE Test	Jan 1, 1990
Actual Earnings	Preferred Language
\$75,000.00	English
Gender	You live in
Male	Ontario
You work in	
Ontario	

### Contact Details

No active contact details

← Back      **Next →**

Need a break? You can exit and resume where you left off at any time

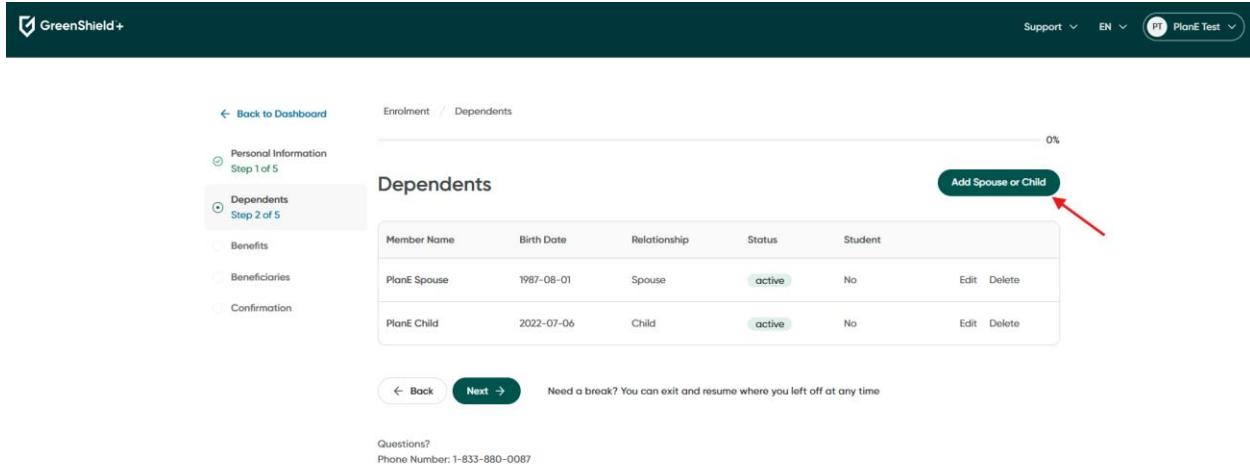
Questions?  
Phone Number: 1-833-880-0087

*Should you have any questions, please use the phone number at the bottom of the screen.*

Click **Next** to proceed. You may also use the “**Back**” button on any page to go back a page.

Next is the **Dependents page (Step 2)**. This is where you can edit (add or remove) dependents.

To add a Spouse or Child, click **Add Spouse or Child** and complete the details for the new dependent.



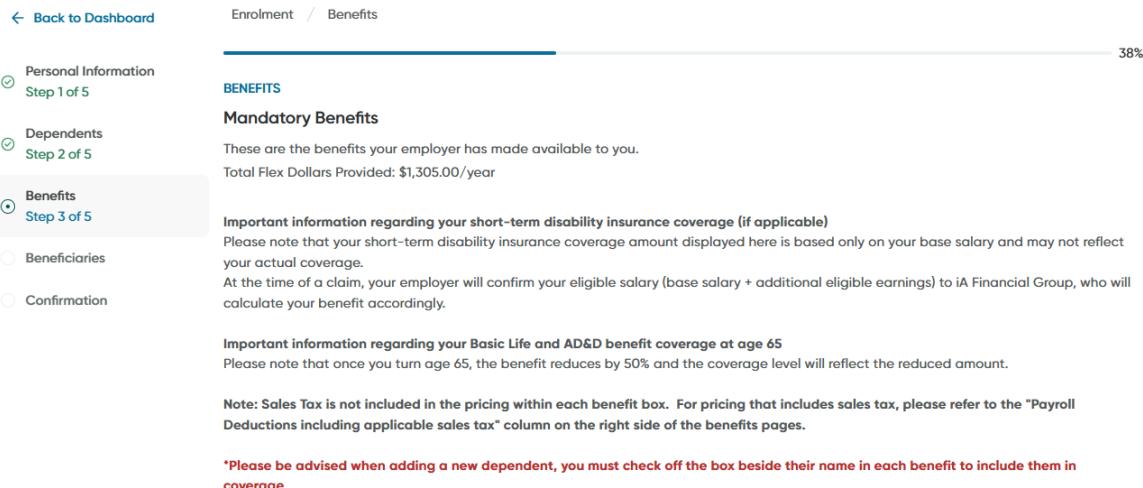
Dependents

Member Name	Birth Date	Relationship	Status	Student
PlanE Spouse	1987-08-01	Spouse	active	No
PlanE Child	2022-07-06	Child	active	No

Add Spouse or Child

Next is the **Benefits page (Step 3)** where your selections can be made to choose the benefits that suit you/your family.

*Please take note of any important notices at the top of the page that may apply to you.*



**BENEFITS**

**Mandatory Benefits**

These are the benefits your employer has made available to you.

Total Flex Dollars Provided: \$1,305.00/year

**Important information regarding your short-term disability insurance coverage (if applicable)**

Please note that your short-term disability insurance coverage amount displayed here is based only on your base salary and may not reflect your actual coverage.

At the time of a claim, your employer will confirm your eligible salary (base salary + additional eligible earnings) to iA Financial Group, who will calculate your benefit accordingly.

**Important information regarding your Basic Life and AD&D benefit coverage at age 65**

Please note that once you turn age 65, the benefit reduces by 50% and the coverage level will reflect the reduced amount.

**Note: Sales Tax is not included in the pricing within each benefit box. For pricing that includes sales tax, please refer to the "Payroll Deductions including applicable sales tax" column on the right side of the benefits pages.**

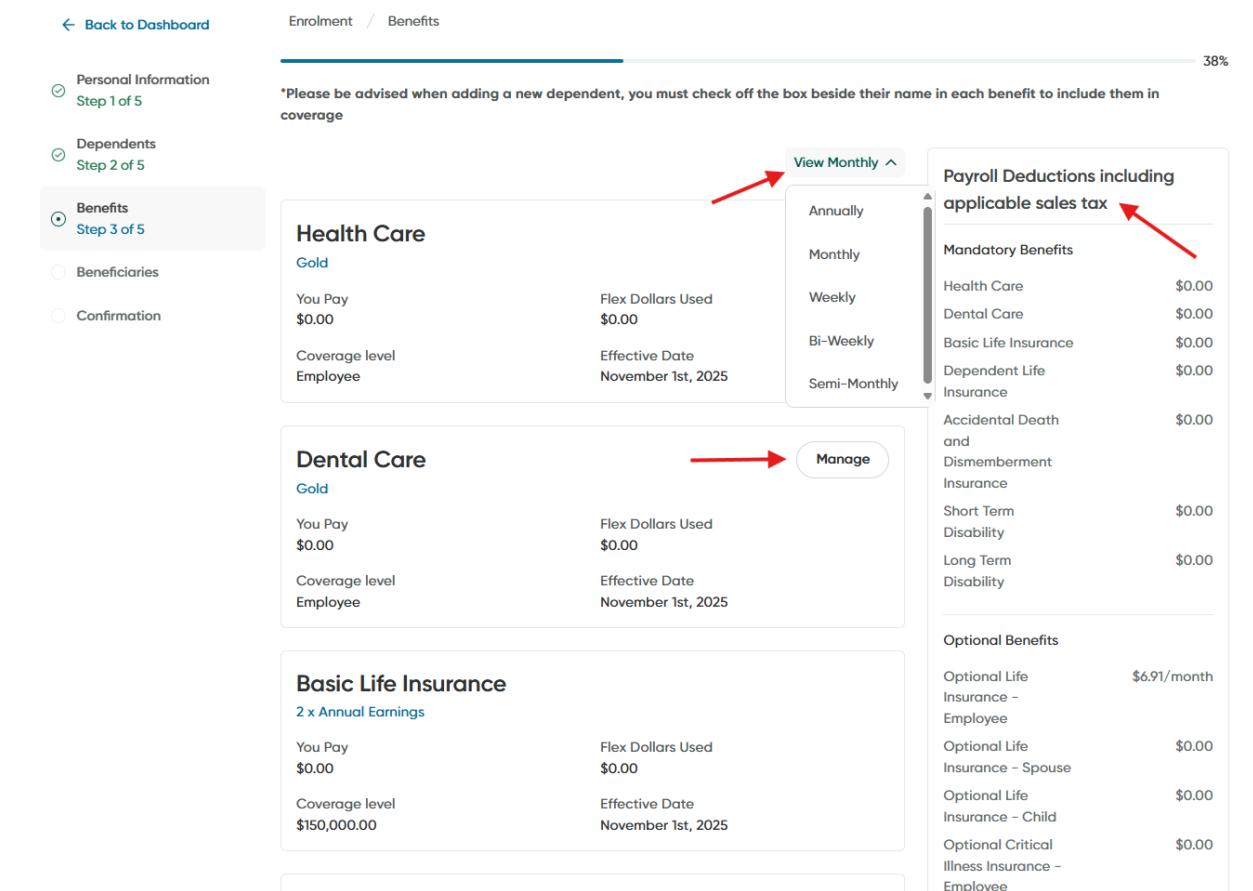
**\*Please be advised when adding a new dependent, you must check off the box beside their name in each benefit to include them in coverage**

Further down on the page, you will see the list of benefits that are available to you.

Use the “**View Monthly**” drop-down menu to select the pay frequency you’d like to view your benefits selections in.

The “**Manage**” button within the box for certain benefits is what you click on to choose options when there are coverage options to choose from.

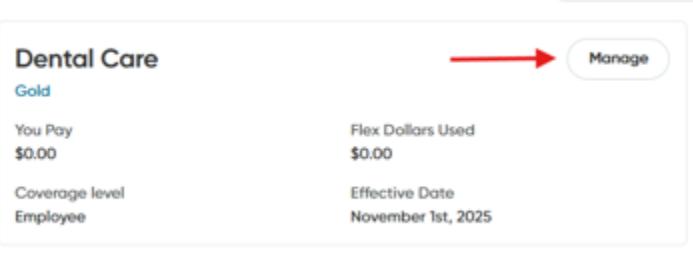
The box on the right side of the page titled “**Payroll Deductions including applicable sales tax**” is where you can see any payroll deductions. *These values include tax whereas the values within the benefits box don’t include tax.*



The screenshot shows the 'Enrolment / Benefits' section of a benefits enrollment page. On the left, a sidebar shows steps: Personal Information (Step 1 of 5), Dependents (Step 2 of 5), **Benefits Step 3 of 5** (highlighted), Beneficiaries, and Confirmation. The main content area displays three benefit boxes: 'Health Care' (Gold plan), 'Dental Care' (Gold plan), and 'Basic Life Insurance' (2 x Annual Earnings). Each box shows 'You Pay' (\$0.00), 'Flex Dollars Used' (\$0.00), 'Coverage level' (Employee), and 'Effective Date' (November 1st, 2025). To the right, a 'View Monthly' dropdown menu is open, showing options: Annually, Monthly, Weekly, Bi-Weekly, and Semi-Monthly. A red arrow points to the 'View Monthly' button. Below the dropdown is a table titled 'Payroll Deductions including applicable sales tax'. The table has two sections: 'Mandatory Benefits' and 'Optional Benefits'. The 'Mandatory Benefits' section includes: Health Care (\$0.00), Dental Care (\$0.00), Basic Life Insurance (\$0.00), and Dependent Life Insurance (\$0.00). The 'Optional Benefits' section includes: Accidental Death and Dismemberment Insurance (\$0.00), Short Term Disability (\$0.00), Long Term Disability (\$0.00), Optional Life Insurance - Employee (\$6.91/month), Optional Life Insurance - Spouse (\$0.00), Optional Life Insurance - Child (\$0.00), and Optional Critical Illness Insurance - Employee (\$0.00). A red arrow points to the 'Payroll Deductions including applicable sales tax' table.

Payroll Deductions including applicable sales tax	
<b>Mandatory Benefits</b>	
Health Care	\$0.00
Dental Care	\$0.00
Basic Life Insurance	\$0.00
Dependent Life Insurance	\$0.00
Accidental Death and Dismemberment Insurance	\$0.00
Short Term Disability	\$0.00
Long Term Disability	\$0.00
<b>Optional Benefits</b>	
Optional Life Insurance - Employee	\$6.91/month
Optional Life Insurance - Spouse	\$0.00
Optional Life Insurance - Child	\$0.00
Optional Critical Illness Insurance - Employee	\$0.00

## Making your selections



<b>Dental Care</b>	
Gold	
You Pay	\$0.00
Coverage level	Employee
Flex Dollars Used	\$0.00
Effective Date	November 1st, 2025

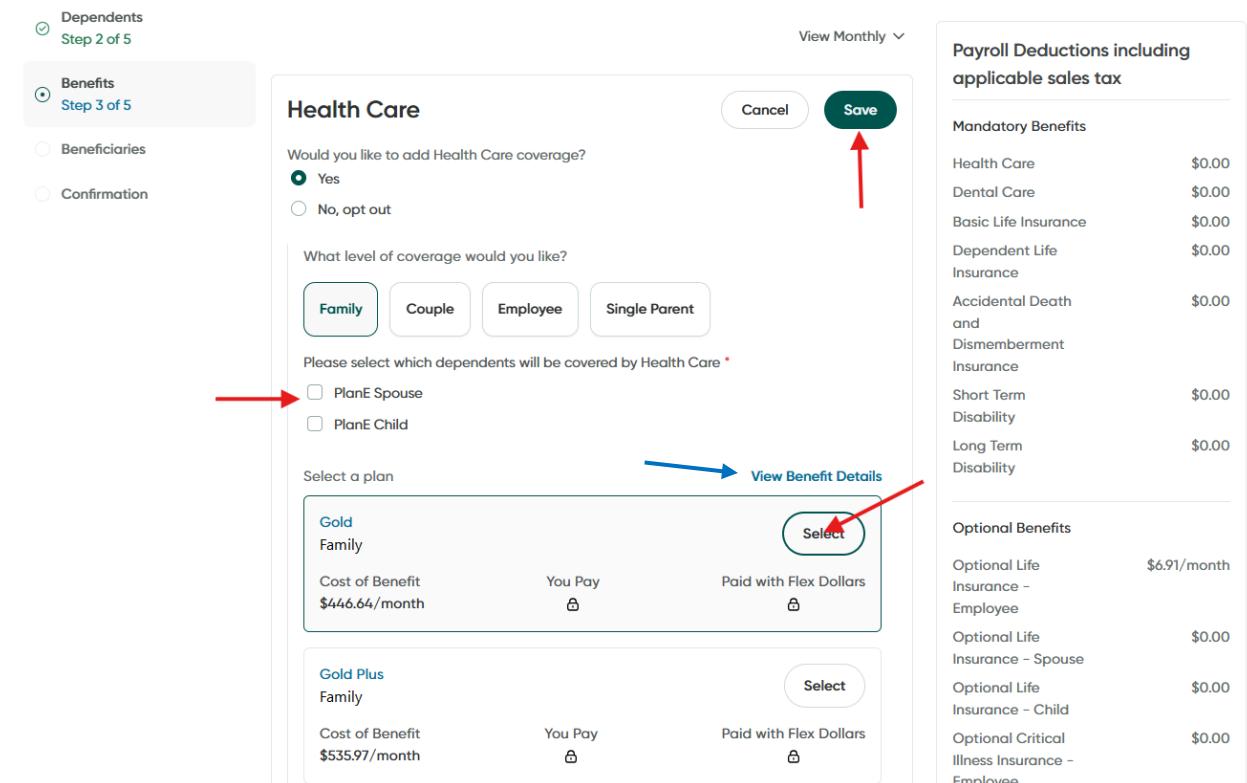
Click the “Manage” button to select the option you’d like coverage for. The benefit will open up to display the options available.

**\*\*IMPORTANT\*\* Be sure to check the boxes beside the names of all the dependents you’d like to have coverage for.** If you added new dependents, you’ll need to check the boxes for every benefit. **If their name is not selected, they won’t have coverage for that benefit.**

Click the “Select” button to select the option you want.

To compare the options, click on the “[View Benefit Details](#)” in blue font to open a compare document that outlines the differences between Opt Out, Gold and Gold Plus coverages. *This can be viewed for Health Care and Dental Care benefits only.*

Be sure to click the green “Save” button for each benefit or your selections won’t be saved. *Clicking on the “Save” button will also update any costs.*



Dependents  
Step 2 of 5

Benefits  
Step 3 of 5

Beneficiaries

Confirmation

Health Care

Would you like to add Health Care coverage?

Yes

No, opt out

What level of coverage would you like?

Family

Couple

Employee

Single Parent

Please select which dependents will be covered by Health Care.\*

PlanE Spouse

PlanE Child

Select a plan

Gold Family	Cost of Benefit \$446.64/month	You Pay \$	Paid with Flex Dollars \$	Select
Gold Plus Family	Cost of Benefit \$535.97/month	You Pay \$	Paid with Flex Dollars \$	Select

View Benefit Details

View Monthly

Payroll Deductions including applicable sales tax	
Mandatory Benefits	
Health Care	\$0.00
Dental Care	\$0.00
Basic Life Insurance	\$0.00
Dependent Life Insurance	\$0.00
Accidental Death and Dismemberment Insurance	\$0.00
Short Term Disability	\$0.00
Long Term Disability	\$0.00
Optional Benefits	
Optional Life Insurance - Employee	\$6.91/month
Optional Life Insurance - Spouse	\$0.00
Optional Life Insurance - Child	\$0.00
Optional Critical Illness Insurance - Employee	\$0.00

The second page of the Benefits pages are for the **Optional benefits**.

If evidence of insurability is required, **a message will appear in blue to advise as such**.

The forms will be available to you at the end of the enrolment process.

50%

Personal Information  
Step 1 of 5

Dependents  
Step 2 of 5

Benefits  
Step 3 of 5

Beneficiaries

Confirmation

\*Please be advised when adding a new dependent, you must check off the box beside their name in each benefit to include them in coverage

View Monthly ▾

**Optional Life Insurance - Employee** Manage

\$100,000.00

**⊕ Evidence of insurability required**  
You have coverage for a benefit that requires medical evidence of insurability. After completing your enrolment, you will be able to download the required forms. Please complete these forms as soon as possible. Until the Evidence of Insurability is approved, salary deductions will be limited to the maximum coverage amount that does not require Evidence of Insurability.

You Pay \$6.40/month	Flex Dollars Used \$0.00
Coverage level \$100,000.00	Effective Date December 30th, 1899

**Optional Life Insurance - Spouse** Manage

You Pay \$0.00	Flex Dollars Used \$0.00
Coverage level	Effective Date -

**Payroll Deductions including applicable sales tax**

**Mandatory Benefits**

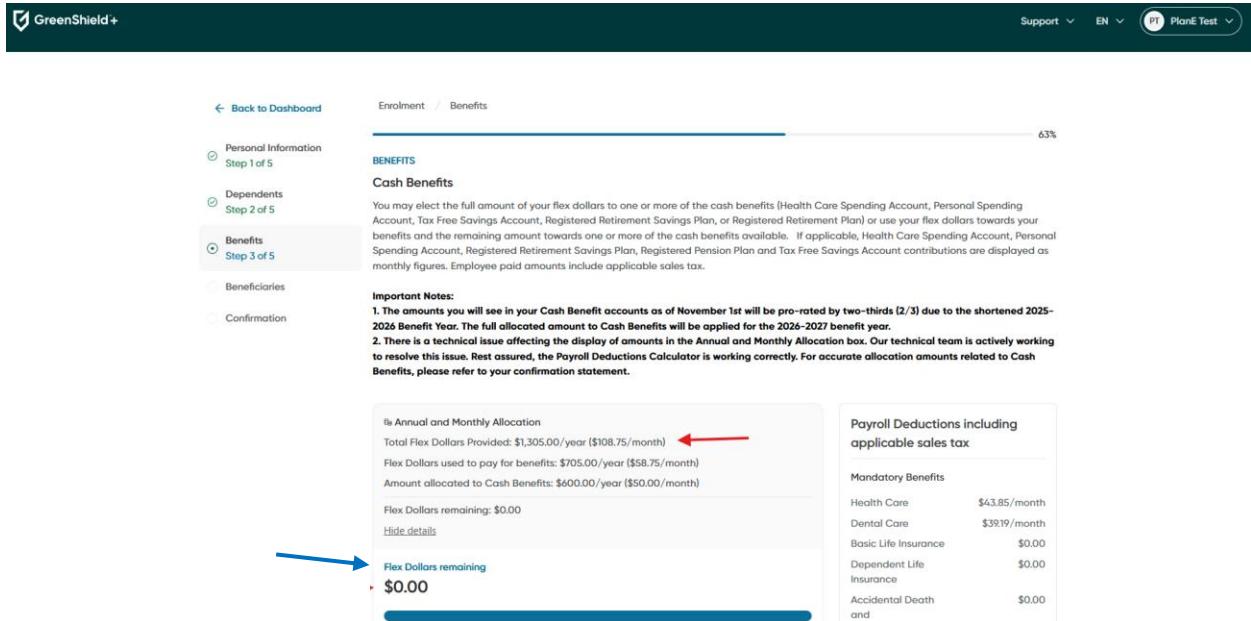
Health Care	\$0.00
Dental Care	\$0.00
Basic Life Insurance	\$0.00
Dependent Life Insurance	\$0.00
Accidental Death and Dismemberment Insurance	\$0.00
Short Term Disability	\$0.00
Long Term Disability	\$0.00

**Optional Benefits**

Optional Life Insurance - Employee	\$6.91/month
Optional Life Insurance - Spouse	\$0.00

The third page of the Benefits pages is for the **Cash Benefits** where you can allocate your whole flexible dollar amount or any remaining flex dollars after paying for your benefits.

You can allocate the whole amount to one account or divide it up across multiple ones.  
**Please make sure to read the message at the top of the page.**



The screenshot shows the GreenShield+ Benefits Allocation page. The top navigation bar includes a logo, 'GreenShield+', 'Support', 'EN', and 'PlanE Test'. The left sidebar shows steps: 'Personal Information Step 1 of 5', 'Dependents Step 2 of 5', 'Benefits Step 3 of 5' (which is selected and highlighted in blue), 'Beneficiaries', and 'Confirmation'. The main content area is titled 'BENEFITS' and 'Cash Benefits'. It contains a message about electing flex dollars to cash benefits and a note about pro-rating for the shortened 2025-2026 benefit year. It also mentions a technical issue with the payroll deductions calculator. Below this, there are two sections: 'Annual and Monthly Allocation' and 'Payroll Deductions including applicable sales tax'. The 'Allocation' section shows 'Total Flex Dollars Provided: \$1,305.00/year (\$108.75/month)' and 'Flex Dollars used to pay for benefits: \$705.00/year (\$58.75/month)'. The 'Remaining' section shows 'Amount allocated to Cash Benefits: \$600.00/year (\$50.00/month)' and 'Flex Dollars remaining: \$0.00'. A red arrow points to the 'Total Flex Dollars Provided' line, and a blue arrow points to the 'Flex Dollars remaining' line. The 'Payroll Deductions' section lists mandatory benefits: Health Care (\$43.85/month), Dental Care (\$39.19/month), Basic Life Insurance (\$0.00), Dependent Life Insurance (\$0.00), and Accidental Death and Dismemberment (\$0.00).

*The total amount of flexible dollars available to you is displayed on the page.*

Once you have used up all your flex dollars, the “**Flex Dollars remaining**” balance will reflect \$0.00

## How to allocate your flexible dollars:

Type the amount you want to allocate in the box under the name of the account(s) you want to allocate the funds to (for example, Health Care Spending Account).

Back to Dashboard

Enrolment / Benefits

63%

Personal Information Step 1 of 5

Dependents Step 2 of 5

Benefits Step 3 of 5

Beneficiaries

Confirmation

Amount Allocated \$108.75/month Maximum Allocation \$108.75/month

Health Care Spending Account

Allocated Amount (Monthly) \$108.75 Total annual Allocation \$1,305.00

Registered Retirement Savings Plan

Allocated Amount (Monthly) \$0.00 Total annual Allocation \$0.00

Registered Pension Plan

Allocated Amount (Monthly) \$0.00 Total annual Allocation \$0.00

Tax Free Savings Account

Allocated Amount (Monthly) \$0.00 Total annual Allocation \$0.00

Personal Spending Account

Allocated Amount (Monthly) \$0.00 Total annual Allocation \$0.00

Save Allocations

and Dismemberment Insurance \$0.00

Short Term Disability \$0.00

Long Term Disability \$0.00

Optional Benefits

Optional Life Insurance - Employee \$6.91/month

Optional Life Insurance - Spouse \$0.00

Optional Life Insurance - Child \$0.00

Optional Critical Illness Insurance - Employee \$0.00

Optional Critical Illness Insurance - Spouse \$0.00

Optional Critical Illness Insurance - Child \$0.00

You Pay \$6.91/month

Need Additional Information? [View benefit documents](#)

Proceed to the next page by clicking the green “**Save Allocations**” button at the bottom.

### QUICK TIP

*If you want a quick way to assign your full amount to one account, use the corresponding “**Take it**” button to allocate the full amount. Otherwise, type each separate amount into the cash benefits you want to allocate funds to.*

Flex Dollars remaining \$50.42/month

Amount Allocated \$0.00 Maximum Allocation \$50.42/month

Health Care Spending Account

Allocated Amount (Monthly) \$0.00 Total annual Allocation \$0.00

\$50.42 more available to fund this benefit. [Take it](#)

Registered Retirement Savings Plan

Allocated Amount (Monthly) \$0.00 Total annual Allocation \$0.00

\$50.42 more available to fund this benefit. [Take it](#)

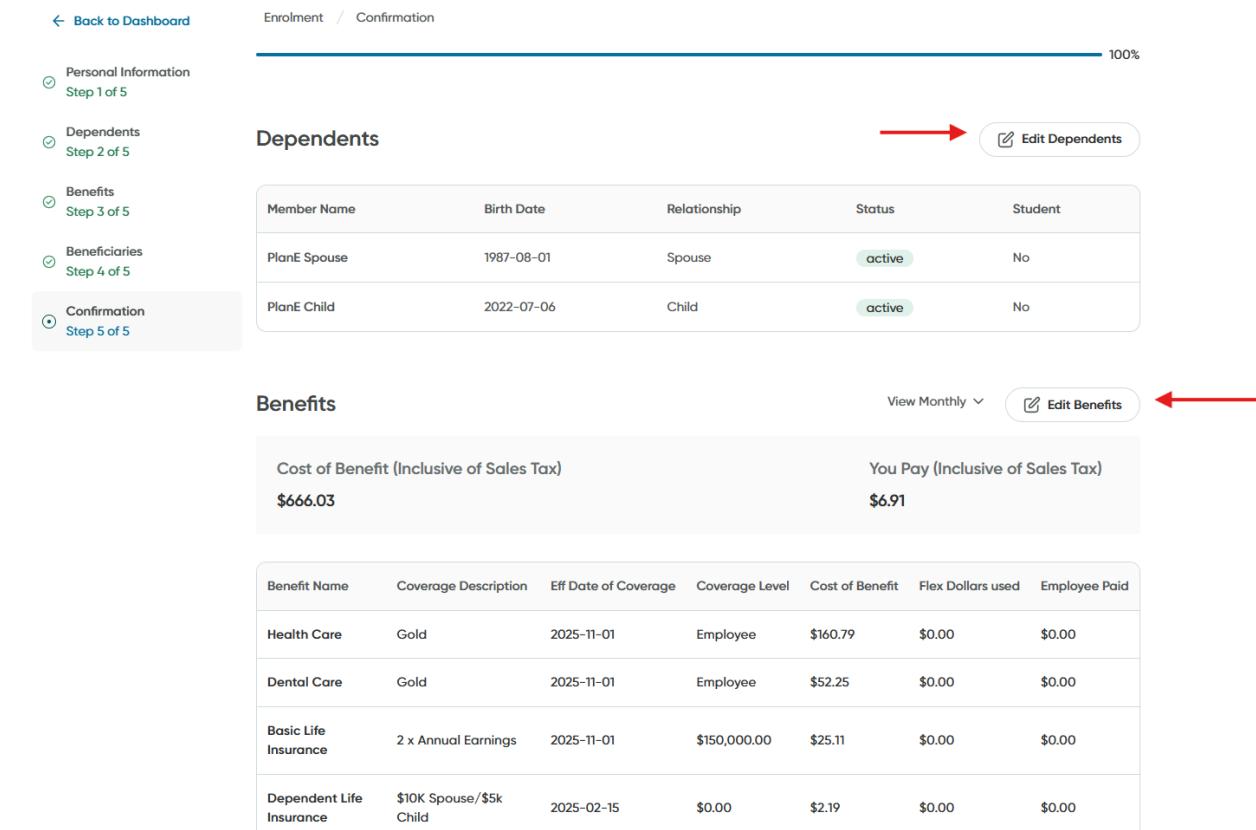
The next page is the **Beneficiaries page (Step 4)** where you can assign your beneficiaries. Once you've assigned your beneficiaries, click on the green “**Next**” button.

The screenshot shows the 'Beneficiaries' page of an enrollment process. The top navigation bar includes 'Back to Dashboard', 'Enrolment / Beneficiaries', and a progress bar at 88%. On the left, a sidebar lists steps: 'Personal Information Step 1 of 5' (checked), 'Dependents Step 2 of 5' (checked), 'Benefits Step 3 of 5' (checked), 'Beneficiaries Step 4 of 5' (radio button selected), and 'Confirmation' (radio button not selected). The main content area is titled 'Beneficiaries' and contains a 'Primary Beneficiaries' table and a 'Contingent Beneficiaries' table. The 'Primary Beneficiaries' table shows one entry: Estate (Relationship: 100%, Basic Life Insurance: 100%, Accidental Death and Dismemberment Insurance: 100%, Optional Life Insurance - Employee: 100%). The 'Contingent Beneficiaries' table is empty, with a message 'No contingent beneficiaries listed'. A note at the bottom states: 'If you do not designate a beneficiary, or both primary and contingent beneficiaries pre-decease you, proceeds are paid to your estate.' Navigation buttons at the bottom include 'Back' and 'Next'.

The next page is the **Confirmation page (Step 5 and final step)** where you can have a chance to review all the information and selections you made on the previous pages.

The screenshot shows the 'Confirmation' page of the enrollment process. The top navigation bar includes 'Back to Dashboard', 'Enrolment / Confirmation', and a progress bar at 100%. On the left, a sidebar lists steps: 'Personal Information Step 1 of 5' (checked), 'Dependents Step 2 of 5' (checked), 'Benefits Step 3 of 5' (checked), 'Beneficiaries Step 4 of 5' (checked), and 'Confirmation Step 5 of 5' (radio button selected). The main content area is titled 'Confirmation' and contains a 'Member Details' table. The table shows the following information: Name (PlanE Test), Date of Birth (Jan 1, 1990), Actual Earnings (\$75,000.00), Preferred Language (English), Gender (Male), You live in (Ontario), and You work in (Ontario). A note at the top of the 'Member Details' section states: 'Click on the submit button to apply your changes. Once you submit, you will not be able to change your coverage without a qualifying Life Event or until the next Enrollment period. If you need to make any changes, click the appropriate "Edit" button in each section below.' Navigation buttons at the bottom include 'Back' and 'Next'.

Should you want to make changes, click the “Edit...” buttons available.



Dependents

Member Name	Birth Date	Relationship	Status	Student
PlanE Spouse	1987-08-01	Spouse	active	No
PlanE Child	2022-07-06	Child	active	No

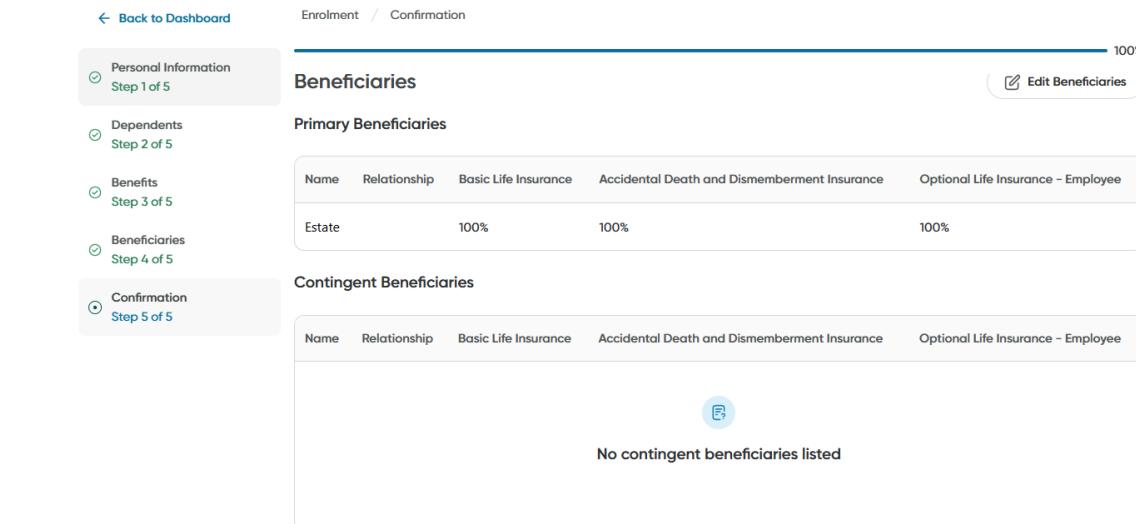
Benefits

Cost of Benefit (Inclusive of Sales Tax)	You Pay (Inclusive of Sales Tax)
\$666.03	\$6.91

Benefit Name	Coverage Description	Eff Date of Coverage	Coverage Level	Cost of Benefit	Flex Dollars used	Employee Paid
Health Care	Gold	2025-11-01	Employee	\$160.79	\$0.00	\$0.00
Dental Care	Gold	2025-11-01	Employee	\$52.25	\$0.00	\$0.00
Basic Life Insurance	2 x Annual Earnings	2025-11-01	\$150,000.00	\$25.11	\$0.00	\$0.00
Dependent Life Insurance	\$10K Spouse/\$5k Child	2025-02-15	\$0.00	\$2.19	\$0.00	\$0.00

Be sure to **check the box to confirm** your selections.

Then, hit the green “**Next**” button at the bottom of the page.



Beneficiaries

Primary Beneficiaries

Name	Relationship	Basic Life Insurance	Accidental Death and Dismemberment Insurance	Optional Life Insurance - Employee
Estate	100%	100%		100%

Contingent Beneficiaries

Name	Relationship	Basic Life Insurance	Accidental Death and Dismemberment Insurance	Optional Life Insurance - Employee

No contingent beneficiaries listed

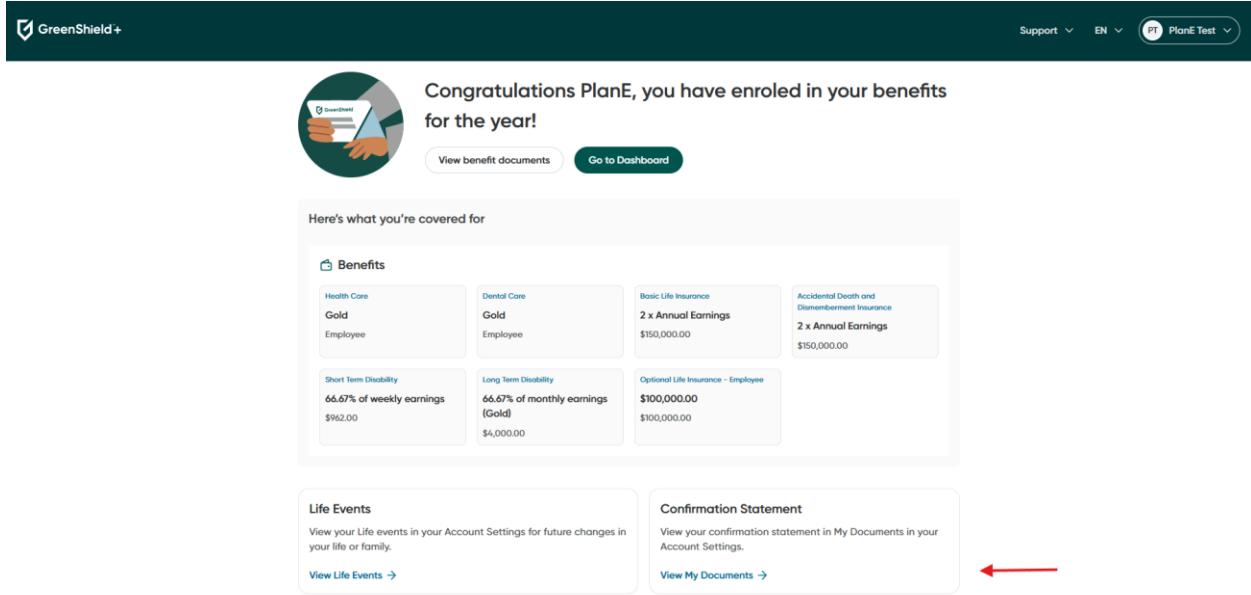
→  I confirm my selections and understand that this submission is final for this enrolment session.

← Back

Next →

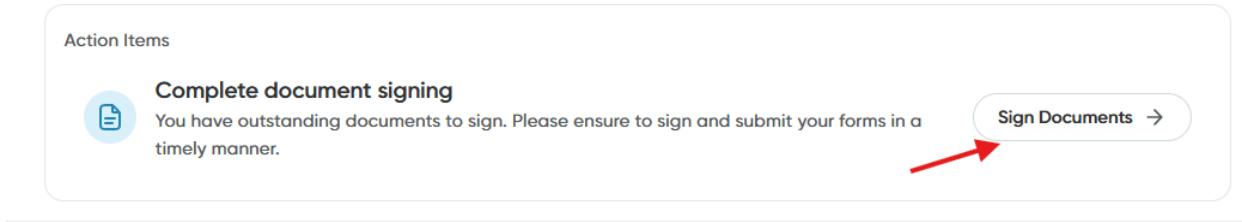
Need a break? You can exit and resume where you left off at any time

You have completed your enrolment! If you'd like to view your **Confirmation Statement**, click the “[View my Documents](#)” link below.



The screenshot shows the GreenShield+ enrollment confirmation page. At the top, there's a banner with the GreenShield+ logo and navigation links for Support, EN, and PT PlanE Test. The main content area starts with a circular icon of a hand holding a card. Below it is a message: "Congratulations PlanE, you have enrolled in your benefits for the year!" with two buttons: "View benefit documents" and "Go to Dashboard". A section titled "Here's what you're covered for" lists various benefits with icons: Health Care (Gold Employee), Dental Care (Gold Employee), Basic Life Insurance (2 x Annual Earnings, \$150,000.00), Accidental Death and Dismemberment Insurance (2 x Annual Earnings, \$150,000.00), Short Term Disability (66.67% of weekly earnings, \$962.00), Long Term Disability (66.67% of monthly earnings (Gold), \$4,000.00), and Optional Life Insurance - Employee (\$100,000.00). Below this is a "Life Events" section with a "View Life Events" button, and a "Confirmation Statement" section with a "View My Documents" button. A red arrow points to the "View My Documents" button.

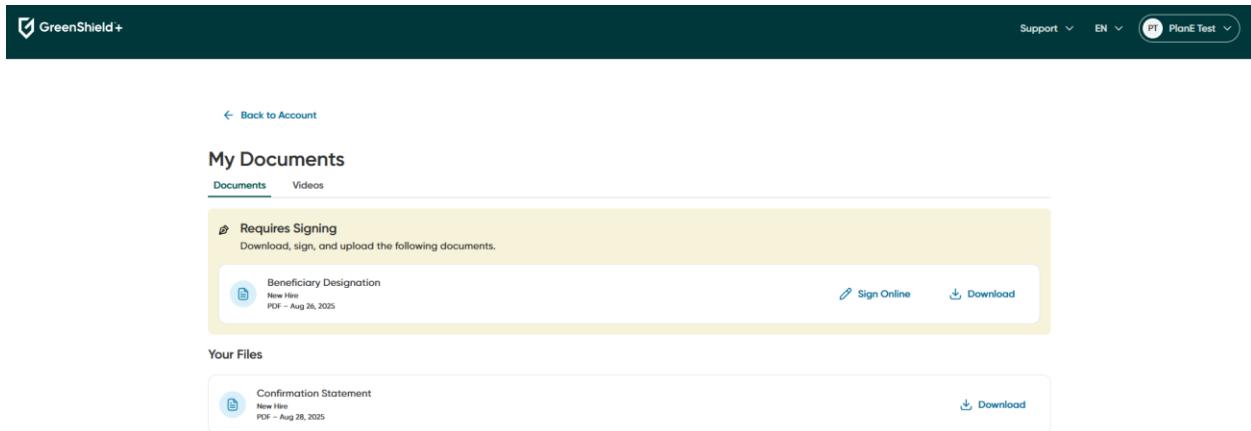
Below is the link to sign any documents such as Evidence of Insurability and Beneficiary forms. Click on the “[Sign Documents](#)” button to proceed.



The screenshot shows the "Action Items" section. It features a "Complete document signing" item with a document icon. The text says: "You have outstanding documents to sign. Please ensure to sign and submit your forms in a timely manner." To the right of the text is a button labeled "Sign Documents" with a right-pointing arrow. A red arrow points to this button.

[Terms and Conditions](#) [Privacy Policy](#)

You'll then see the following:



The screenshot shows the "My Documents" section. At the top, there are "Documents" and "Videos" tabs. Below is a "Requires Signing" section with a yellow background, titled "Requires Signing" and "Download, sign, and upload the following documents." It contains a "Beneficiary Designation" item with a "New Hire" note and a "PDF - Aug 26, 2025" link. To the right are "Sign Online" and "Download" buttons. Below this is a "Your Files" section with a "Confirmation Statement" item, also with a "New Hire" note and a "PDF - Aug 26, 2025" link, and a "Download" button.

**Congratulations, you're done!**

**Troubleshooting tips for the Mobile App if you're experiencing a language issue:**

- logout from the app
- re-login
- change language to English
- navigate through the app and confirm if everything is in English
- logout from the app
- re-login
- change language to French
- navigate through the app and confirm if everything is in French